**HONOURS DISSERTATION INTENTION CUM PROPOSAL FORM**

**STUDENT WHO INTENDS TO COMPLETE DISSERTATION IN 1 SEMESTER**

| Name of Student                          | : | [Student's Name] |
| Matric Number                           | : | [Matric Number] |
| Mobile No                               | : | [Mobile Number] |
| Email                                   | : | [Email Address] |
| Specialisation(s)                       | : | [Specialisation(s)] |
| Dissertation Submission Semester        | : | [Monday of Week 12 of Semester ___ AY ___ / ___] |
| Dissertation Title                      | : | [Dissertation Title] |

**Main Supervisor**

| : | [Name/Signature] |

**Supervisor’s Department**

- Accounting
- Strategy and Policy
- Decision Sciences
- Finance
- Marketing
- Management & Organisation

**Co-Supervisor (if any)**

| : | [Name/Signature] |

**Co-Supervisor’s Department**

- Accounting
- Strategy and Policy
- Decision Sciences
- Finance
- Marketing
- Management & Organisation

**Important Notes:**

1. Submit 1 copy of the Intention Form cum Proposal Form, Plagiarism Form and brief summary of the dissertation to the Undergraduate (Academic) Program Office by Monday of Week 9 of ONE semester before the above indicated Dissertation Submission Semester.

2. Approval from A/P Catherine Tay (biztayc@nus.edu.sg) is required for any change in supervisor / dissertation title / submission deadline.

3. Please refer to Appendix A for the “Final HD Submission Guidelines”.

4. Students from 2010/2011 cohort onwards are required to do the dissertation in their area of specializations.
1. No student shall represent the work of another person as his/her own in any academic assignment, dissertation or project even if the material so represented constitutes only a part of the work submitted.

2. In case of doubt, the student is to consult his/her supervisor on whether the representing of any work is considered plagiarism. The University's Board of Discipline (Statute 25) of the National University of Singapore will have the final say on whether the use of a material is considered plagiarism.

3. Any student found to have committed or aided and abetted the offence of plagiarism may be subject to the following penalties depending on the severity of his/her involvement in the offence.

   a) The student shall receive no mark for the relevant academic assignment, dissertation or project;

   b) The student shall fail the subject, course or programme of study, with or without a mark given for that subject, course or programme of study; and

   c) The student shall be treated as having committed a disciplinary offence under Statute 25 (Discipline) of the National University of Singapore Statutes and Regulations.

I have read and understood the content of the above Warning.

Name : __________________________  Matric Number : ________________________

Course : [ ] MSc/PhD (Management)  
          [ ] BBA/BAC Honours

Signature : ________________________  Date : ________________________
Final HD Submission Guidelines

(1) Please kindly submit the following:
   
a. One hard-bounded copy of the dissertation directly to your Supervisors.
   b. One soft-bounded copies and two copies in CDs (PDF format) to the Undergraduate (Academic) Program Office. Please indicate the dissertation title, name and matric number on the cover.

(2) The HD cannot have more than 80 pages, including appendices, tables and figures but excluding title page, contents, acknowledgements, references, questionnaires and computer listings. It must be typewritten with reasonable font size (12-point), double-spacing, and adequate margins (1 inch top, bottom, right and left).

(3) Marks may be deducted for non-compliance of the page limit.