INTEGRATED HONOURS THESIS INTENTION CUM PROPOSAL FORM

Student’s Name: ________________________________________________________________

Matriculation Number: __________________________________________________________

Mobile Number: ________________________________________________________________

IHT Submission Semester: Sem _______ AY _______ / ________

IHT Title: __________________________________________________________________________

<table>
<thead>
<tr>
<th>Home Faculty</th>
<th>IHT Module Code</th>
<th>Please Tick</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Computing</td>
<td>XFB4001 (12 MCs)</td>
<td>✓</td>
</tr>
<tr>
<td>Faculty of Law (2009 and before)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty of Arts and Social Sciences (EC or CNM)</td>
<td>XFB4002 (15 MCs)</td>
<td></td>
</tr>
</tbody>
</table>

Supervisor: ______________________________________________ (Name/Signature/Date)

Supervisor’s Faculty & Department: ______________________________________________

Supervisor: ______________________________________________ (Name/Signature/Date)

Supervisor’s Faculty & Department: ______________________________________________

School of Business Dean’s Office: ______________________________________________ (Name/Signature/Date)

Important Note:

- The School may bar a student from submitting his/her IHT for examination if the student fails to meet the Supervisor’s expectations even after being served a warning letter by the Dean (or Vice-Dean/Assistant Dean acting on his behalf) for poor IHT/research progress. A penalty may be imposed in such cases.

- In relation to the business school, approval from Dr Lee Hon Sing (honsing@nus.edu.sg) is required for any change in supervisor / thesis title / submission deadline.
PLAGIARISM WARNING

1. No student shall represent the work of another person as his/her own in any academic assignment, thesis or project even if the material so represented constitutes only a part of the work submitted.

2. In case of doubt, the student is to consult his/her supervisor on whether the representing of any work is considered plagiarism. The University’s Board of Discipline (Statute 25) of the National University of Singapore will have the final say on whether the use of a material is considered plagiarism.

3. Any student found to have committed or aided and abetted the offence of plagiarism may be subject to the following penalties depending on the severity of his/her involvement in the offence.
   a) The student shall receive no mark for the relevant academic assignment, thesis or project;
   b) The student shall fail the subject, course or programme of study, with or without a mark given for that subject, course or programme of study; and
   c) The student shall be treated as having committed a disciplinary offence under Statute 25 (Discipline) of the National University of Singapore Statutes and Regulations.

I have read and understood the content of the above Warning.

Student Name : __________________________ Matric Number : __________________________

Course : [_________] BBA/BAC Honours

Signature : __________________________ Date : __________________________
BRIEF SUMMARY OF INTEGRATED THESIS

(Please elaborate on how the IHT incorporates the two disciplines)
Annex A

Guidelines for the Registration and Examination Process for the Integrated Honours Thesis for DDP

Registration process for the IHT

1) The student needs to adhere to the registration, schedule and submission dates as provided in [http://bba.nus.edu/online.html](http://bba.nus.edu/online.html). The completed Integrated Honours Thesis Intention Cum Proposal Form must be submitted within the deadline provided. The student has also to observe the procedures/deadlines set by the second faculty.

2) Alternatively, while the student is registered for the Honours Thesis with the home faculty; the student can consult with the second faculty on the possibility of framing the Honours Thesis topic such that while it constitutes his Honours Thesis for his home faculty, it can also be integrated and considered an Honours Thesis for the second faculty, subject to any procedures/deadlines.

3) At the beginning of the semester in which the IHT is due (and before the closing date of the add/drop period), the student must indicate to the respective Department Administrators (both faculties) of his/her IHT presentation dates where presentations are part of the Honours Thesis requirements.

4) Each faculty’s supervisor will assess the sufficiency of the proposed work to see if can fulfill their respective faculty’s Honours Thesis requirements, as if it was a thesis done by a single degree student. This assessment can be done by the student presenting his work to the supervisors. Alternatively, the supervisors can waive the requirement for a presentation, on account that they know the student and his work well enough, and indicate their approval by signing on this form.

Assessment of the IHT

1) It must be highlighted that each faculty would assess the student as if he was a single degree student from that faculty doing an Honours Thesis. This would also mean that the student must meet all the requirements (for instance in relation to the progress reports and/or presentations) set by each of the faculties for single degree students doing Honours Thesis, unless both faculties mutually agree to make any deviations or exceptions.

2) The final grade for the Integrated Honours Thesis will be computed from the average of the marks given by the supervisors and examiners of both faculties. This final grade will be a common grade that is mutually agreed upon by both faculties. It will be recorded by the student’s home faculty.

Supervisor : ___________________________ (Name/Signature/Date)

Supervisor’s Faculty & Department : ___________________________

Supervisor : ___________________________ (Name/Signature/Date)

Supervisor’s Faculty & Department : ___________________________

Student : ___________________________ (Name/Signature/Date)