

**Module:** MNO1001 Management and Organisation

**Semester 2, AY2015/2016**

**Module Instructors & Coordinator\*:** Ruolian Fang\*, Jeanine Porck, Audrey Chia, Yew Kwan Tong

**Module Description:**

This course will be structured as an active learning journey to examine the current and emerging issues and challenges in management. We will learn to identify, organize and solve management problems faced by individuals, groups and organizations for sustainable performance. Major topics to be covered include leadership, ethics, group and team, cross-cultural management, organizational culture, human resource management, organizational change and learning.

**Learning Outcomes:**

After completing this course, students are expected to be able to:

- Describe major concepts, theories and frameworks in the management topics;
- Synthesize the management topics and develop theoretical frameworks to explain management phenomena;
- Apply the theories and frameworks to analyze and solve management problems;
- Develop skills to obtain and organize new management knowledge;
- Practice oral presentation and business writing skills.

**Modes of Teaching and Learning:**

- Lectures, Q&A, IVLE, problem-based learning

**Syllabus:**

Major topics to be covered include:

- Managing Teams
- Leadership
- Decision Making, Ethics and CSR
- Motivation
- Cross-Cultural Management
- Planning and Strategy
- Organizational Culture
- Organizational Structure and Design
- Human Resource Management
- Organizational Change and Learning

Please note: one or two specific topics will be adjusted depending on specific instructors.

**Readings:**

(a) Compulsory/recommended reading:

Required Textbook: Bateman, T.S. & Snell, S.A. 2015. Management: Leading and Collaborating in a Competitive World. 11th Edition. McGraw – Hill.

Other materials: The power-point slides, cases, and additional readings for each week will be delivered via IVLE

(b) Supplementary reading (if applicable):

Supplementary reading will be provided by each instructor.

**Assessment (%):**

1. Individual-based Course Work
  - Contribution to class learning 30%
  - One individual reflection essay 20%
  - Subject pool participation 10%
  
2. Team-based Course Work
  - Topical discussion in class 15%
  - Team project 25%

**ACADEMIC HONESTY & PLAGIARISM**

Academic integrity and honesty is essential for the pursuit and acquisition of knowledge. The University and School expect every student to uphold academic integrity & honesty at all times. Academic dishonesty is any misrepresentation with the intent to deceive, or failure to acknowledge the source, or falsification of information, or inaccuracy of statements, or cheating at examinations/tests, or inappropriate use of resources.

Plagiarism is 'the practice of taking someone else's work or ideas and passing them off as one's own' (The New Oxford Dictionary of English). The University and School will not condone plagiarism. Students should adopt this rule - You have the obligation to make clear to the assessor which is your own work, and which is the work of others. Otherwise, your assessor is entitled to assume that everything being presented for assessment is being presented as entirely your own work. This is a minimum standard. In case of any doubts, you should consult your instructor.

Additional guidance is available at:

<http://www.nus.edu.sg/registrar/adminpolicy/acceptance.html#NUSCodeofStudentConduct>

Online Module on Plagiarism:

<http://emodule.nus.edu.sg/ac/>