

**NATIONAL UNIVERSITY OF SINGAPORE BUSINESS SCHOOL
DEPARTMENT OF ACCOUNTING**

ACC 3603 Assurance & Attestation

Instructor:

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(Adjunct Lecturer)

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Session: Term 2 (2015/2016)

Reference Textbook

The lecture notes are detailed. But you are free to get the text as reference.

Rittenberg, Schwieger, Johnstone, Geisler, Auditing and Assurance Services – An Asian Edition, Cengage, 2012 (Asian Edition). (“RSJG”)

Course Aims & Objectives

This module provides the knowledge and understanding of the audit process required by assurance and attestation engagements. It aims to ensure students acquire the necessary attitude, skills, and knowledge for a career in auditing, in the accounting profession or in business management.

This is a content heavy module. Students are reminded that they should read the notes for each topic BEFORE the lesson.

Prerequisites

ACC1002

Assessment

Case Presentation:	10%
Group Project:	20%
Class Participation:	10%
Final Exam:	<u>60%</u>
	<u>100%</u>

Course Schedule

Week beginning	Week	Activity	Reading References
11 Jan 2016	1	Introduction to Audit and Attestation & the Regulatory Framework: <ul style="list-style-type: none"> • Concept of Audit & Statutory Audit • Regulatory framework & environment [Note: Corporate Governance taught in CG & Ethics module] • Auditors Independence • Code of Ethics & Professional Conduct 	RSJG: Ch 1, 2 SSA 200,210 Code of Ethics & Professional Conduct (http://isca.org.sg/ethics/codes-of-professional-conduct-ethics/) ISCA webpages on standard setting process (http://isca.org.sg/tkc/aa/standards/) Companies Act

		<ul style="list-style-type: none"> Professional Clearance Procedures & Engagement Letter 	
18 Jan 2016	2	<p>Audit Planning, Internal Controls & Risk Assessment:</p> <ul style="list-style-type: none"> Audit Risk Model Objectives & General Principles of Planning Obtaining an Understanding of Entity's Business and Internal Controls Internal Control & Tests of Control (<i>Aspects relating to specific accounts taught under relevant Audit Evidence sub-topics</i>) Preliminary Analytical Procedures Assessing the Risk of Material Misstatement 	<p>RSGJ: Ch 3 SSA 300, 315, 320, 330, 450, 520</p>
25 Jan 2016	3	<p>Audit Planning, Internal Control & Risk Assessment (Cont'd):</p> <ul style="list-style-type: none"> Materiality Level Audit Strategy and Approach / Assertions Audit Documentation <p>Computer-assisted Audit Techniques, Internal Audit and Auditing for Not-For-Profit Organisations:</p> <ul style="list-style-type: none"> Computer-assisted Audit Techniques Internal Audit Auditing for Not-For-Profit Organisations 	<p>RSJG: Ch 3 SSA 230, 300, 315, 320, 330, 450, 520</p> <p>RSJG: Ch 6, 15 SSA 610</p>
1 Feb 2016	4	<p>Audit Evidence & Internal Control (I):</p> <ul style="list-style-type: none"> Introduction & Types of Audit Evidence Audit Sampling 	<p>RSJG: Ch 4, 8 SSA 500, 505, 530</p>
8 Feb 2016	5	<p>Audit Evidence & Internal Control (II):</p> <ul style="list-style-type: none"> Property, Plant & Equipment Using the work of others Inventories 	<p>RSJG: Ch 10, 12</p>
15 Feb 2016	6	<p><i>Case Presentation: Ethics, Appointment & Property, Plant & Equipment (Case Set I)</i></p> <p>Audit Evidence & Internal Control (III):</p>	<p>RSJG: Ch 9</p>

		<ul style="list-style-type: none"> • Sale & Accounts Receivable 	SSA 505, AGS 2
		Mid-term break	
29 Feb 2016	7	<p><i>Case Presentation: Inventories (Case Set 2)</i></p> <p>Audit Evidence & Internal Control (IV):</p> <ul style="list-style-type: none"> • Cash & Bank & LT Loans 	RSJG: Ch 11 SSA 505, AGS 2, 6
7 Mar 2016	8	<p>Audit Evidence & Internal Control (V):</p> <ul style="list-style-type: none"> • Wages • Purchases • Accounts Payable & Equity 	RSJG: Ch 10
14 Mar 2016	9	<p><i>Case Presentation: Sales & Accounts Receivable (Case Set 3)</i></p> <p><i>Case Presentation: Cash & Bank Audit (Case Set 4)</i></p>	
21 Mar 2016 PH: Good Friday (Fri)	10	<p><i>Case Presentation: Wages (Case Set 5)</i></p> <p>Audit Review & Reporting (I):</p> <ul style="list-style-type: none"> • Going Concern & Events After Balance Sheet Date 	RSJG: Ch 13, 14 SSA 560, 570, 700, 705, 706
28 Mar 2016	11	<p><i>Case Presentation: Purchases & Accounts Payable (Case Set 6)</i></p> <p>Audit Review & Reporting (II):</p> <ul style="list-style-type: none"> • Finalisation & Audit Report, • Management Representation Letter • Communication on Internal Controls to the Audit Committee (Management Letter) <p>Reports to Management</p> <p><i>Project Submission during lessons</i></p>	RSJG: Ch 13, 14 SSA 580, 700, 705, 706, 720
4 Apr 2016	12	<p><i>Case Presentation: Closeout Procedures/GC/PBSE (Case Set 7)</i></p> <p><i>Case Presentation: Audit Report (Case Set 8)</i></p>	
11 Apr 2016	13	<p><i>Project Presentation</i></p> <p>Course Overall Review</p>	

(Tue) 3 May 2016 1:00 pm	Final Exam	
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IMPORTANT: Please bring along lecture notes of the current and the next week to class, as I will start the next set of notes if there is excess time.

Group Project

More details would be announced later. Tentative dateline for submission of the project will be during the week beginning **28 March 2016** during the classes.

Case Sets & MCQ For Self-Practice

The Case Sets provide a practical illustration of the application of theoretical principles (taught in weeks 1 to 4) on practical scenarios, e.g., the audit of individual accounts (which will be taught in subsequent weeks). As such case presentations will only begin from week 6. Prior to that, MCQ self-practice questions for topics taught in weeks 1 to 4 will be uploaded to IVLE. Students are advised to go through them to enhance their understanding of the topics taught.

Instructions on Case Presentations

A written submission (ppt format) is required for each group assigned to present a case set. Each presentation is not to exceed 32 slides. Marks would be deducted for presenting more than necessary required to answer the questions.

The written submission is to be emailed to bizcmk@nus.edu.sg **by the preceding Saturday 12 noon. 5% marks deduction would be made for late submissions.** The presentation must be consistent with the written submission.

The focus on the presentation is on the technical content – 7 marks (correctly identifying accounting issue, audit issue and audit procedures as required in the case), 1 mark for organisation of the presentation and 2 marks for presentation and Q&A ability.

Please restrict your presentation to within 20 minutes and focus on application to the case.

Any intention to make a submission for peer review should be made as soon as possible. The last date where such a submission may be made is **18 April 2016**. Submissions beyond this date will not be entertained.